

29 August 2022

Dear Management Representatives, Programme Managers, Claims Administrators,

[IMPORTANT NOTICE] ALL SERVICES RELATED TO IBF STANDARDS TRAINING SCHEME, FINANCIAL TRAINING SCHEME AND CORE CPD COURSE ACCREDITATION/RECOGNITION AND CLAIMS SUBMISSION WILL BE MOVED TO TRAINING PARTNERS GATEWAY ON 10 OCTOBER 2022

The services included in this migration are:

- (i) Organisation Eligibility Application
- (ii) IBF Standards Training Scheme (IBF-STs), Financial Training Scheme (FTS) and Core Financial Advisory Representatives / Capital Markets Services Representatives Continuing Professional Development (FAA/SFA CPD) Course Application
- (iii) IBF-STs and FTS Claims submission for course commencing from 10 October 2022 onward

2 As part of the Government's larger effort, led by SkillsFuture Singapore (SSG), to streamline training grants administration across Government and improve accessibility to individuals and enterprises, the Institute of Banking and Finance (IBF) will be migrating existing e-services for financial training providers from the IBF Portal to the Training Partners Gateway (TPGateway).

Training Partners Gateway and Its Benefits

3 Training Partners Gateway (TPGateway) is a one-stop portal for Training Providers, launched by SSG on 12 October 2020. The TPGateway will

- provide a comprehensive list of resources and digital services ranging from getting started to managing courses and grants,
- provide convenience to training providers who have different courses recognised by different government agencies, as you will only be required to access TPGateway to manage all your courses and grant applications,
- facilitate a more streamlined process as TPGateway allows training providers to create course runs, take digital attendance, validate eligibility of companies for company-sponsored trainees as well as compute eligible grants amount based on trainees' information.

Migration of services in IBF Portal to TPGateway

4 To prepare for TPGateway go-live, IBF Portal will no longer accept applications for IBF-STs, FTS and Core FAA/SFA CPD course accreditation / recognition starting from 5 October 2022.

5 The cut-off dates for transactions on IBF Portal are indicated in the table below:

Transaction Type	Deadline for transactions to be performed in IBF Portal	Commencement date of TPGateway
(a) <u>All Organisation Eligibility applications</u> Organisation Eligibility applications (including edits and responses to follow-up)	5 October 2022 (2359 hrs)	10 October 2022

<p>(b) <u>Course Accreditation applications under IBF Standards Training Scheme (IBF-STS)</u></p> <p>Course Applications (including edits) for IBF-STS courses</p>	<p>5 October 2022 (2359 hrs)</p>	<p>10 October 2022</p>
<p>(c) <u>Course applications for IBF Financial Training Scheme (FTS)</u></p> <p>Course Applications (including edits) for FTS courses</p>	<p>5 October 2022 (2359 hrs)</p>	<p>10 October 2022</p>
<p>(d) <u>Course applications for Core FAA/SFA CPD recognition</u></p>	<p>5 October 2022 (2359 hrs)</p>	<p>10 October 2022</p>
<p>(e) <u>Claims submission</u></p>	<p>30 September 2023 (2359 hrs)</p> <p>For courses commencing before 10 October 2022, they should be completed by 30 June 2023 so that the claims could be submitted before 30 September 2023 or within 3 months from the course end dates, whichever is earlier.</p>	<p>For courses commencing on or after 10 October 2022, Training Providers will need to submit course and trainee records via the TPGateway for funding support.</p>

6 While Training Providers may continue to submit applications for Organisation Eligibility or IBF-STS, FTS course and Core FAA/SFA CPD recognition in the IBF Portal before the cut-off dates indicated above, please note that IBF might take a longer time to process your applications due to anticipated increase in application load. If your application is not approved by 5 October 2022, you will be advised to re-submit the application in TPGateway.

7 Claims submission for courses commencing before 10 October 2022 should be submitted in IBF Portal as per the claims submission deadline.

Preparation for onboarding to TPGateway

8 To avoid disruptions to your operations, please ensure that your Corppass and PayNow corporate accounts have been set up prior to the launch of TPGateway. Please note that non-TPGateway users **should not** log in to the TPGateway before 10 October 2022 as your account have not been migrated to TPGateway.

<p>Corppass</p> <p>Access to TPGateway to the above-mentioned e-services</p>	<p>For existing TPGateway users</p> <p>No further action required</p> <p>For non-TPGateway users</p> <p>Please create your Corppass access to TPGateway</p> <p>For the step-by-step guide on how to create the access, please refer to https://www.tpgateway.gov.sg/faq/accessing-tpgateway.</p>
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<p>PayNow Corporate</p> <p>To receive grant disbursement through TPGateway</p>	<p>For training providers who have configured PayNow Corporate in IBF Portal</p> <ul style="list-style-type: none"> You are still required to input your PayNow Corporate details in your Organisation Profile in TPGateway after 10 October 2022 <p>For training providers yet to configure PayNow Corporate</p> <ul style="list-style-type: none"> Please ensure your PayNow Corporate is set up and input your PayNow Corporate details in your Organisation Profile in TPGateway after 10 October 2022 <p>For more information on PayNow, please visit https://www.abs.org.sg/consumer-banking/pay-now or contact your local bank.</p>
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Nett-Fee Collection Model for all IBF-STS and FTS courses

9 To align with the set-up of TPGateway, Training Providers are required to adopt the nett-fee collection model for eligible trainees registering for IBF-STS and FTS courses. TPGateway also provides a Grants Calculator for you to compute the nett fee to be collected, based on the trainee's funding eligibility.

Registration for Briefing Session

10 IBF will be organising a virtual briefing session for Training Providers to provide you with further details of TPGateway. You may register for the session via the link below by 13 September 2022.

Date / Time	Zoom Link
15 September 2022 (Thursday) 9:00am to 1:00pm	https://us02web.zoom.us/webinar/register/WN_7Kbd4t7pQla2VtF2rFjuBA
23 September 2022 (Friday) 9:00am to 1:00pm	https://us02web.zoom.us/webinar/register/WN_8_I_s3UTRhWxJIXlnXTHMg

Thank you.

IBF