****BUILDING TALENT FOR SINGAPORE’S FINANCIAL CENTRE

FINANCIAL SECTOR DEVELOPMENT FUND

**Polytechnic Talent for Finance Scheme (PTFS) – Apprenticeship Track**

**APPLICATION FORM (FOR FINANCIAL INSTITUTIONS)**

**Instructions**

1. This application form contains 3 pages. Applications that are not fully completed will not be considered.
2. False declarations or wilful suppression of material facts will render your application liable to disqualification or if subsequently approved, to recovery of monies awarded.
3. Please email the completed application form, together with all required supporting documents, to [ptfs@ibf.org.sg](mailto:ptfs@ibf.org.sg) **at least two months before** the commencement of the programme. For late submissions, the applicant bears the risk of no funding.

As at May 2023

**PART 1**

#### **APPLICANT INFORMATION**

|  |  |
| --- | --- |
| Company Name |  |
| Company UEN |  |
| Address |  |

**PART 2**

#### **PROGRAMME DETAILS**

**Complete the apprenticeship programme details here:**

|  |
| --- |
|  |

**PART 3**

#### **DECLARATION**

1. Has the applicant been or is currently being:

* investigated for or charged with or convicted of any criminal offence or subject to any criminal proceedings; or
* subject to any disciplinary proceedings or regulatory action by any regulatory or licensing authority, in any jurisdiction in the last 5 years?

Yes  No

1. Has the applicant been or is currently being engaged in any civil suit or proceedings in any jurisdiction in the last 5 years?

Yes  No

1. Is the applicant currently, or has been:

* bankrupt, wound up or under judicial management;
* subject to any bankruptcy, winding up or judicial management proceedings; or
* appointed a receiver or manager?

Yes  No

(If Yes to any of the above, please provide details below.)

|  |
| --- |
|  |

1. Has the applicant also applied for/been granted any other grants/incentives for this project under consideration?

Yes  No

We declare that the information provided in this application and sheets attached hereto are true to the best of my knowledge and belief and that we have not wilfully suppressed any material fact. Our organisation is not in receipt of any other grants, subsidies, or tax concessions, provided either by IBF/MAS, and/or other government agencies, for any of the above costs and revenue items or components submitted in this application. I also understand that if after approval of the application, it is found that we have made a false declaration or wilfully suppressed material facts, the monies awarded will be recovered.

|  |  |
| --- | --- |
| **HUMAN RESOURCE** | |
| NAME OF AUTHORISED SIGNATORY: (Dr/Mr/Ms/Mrs)\* | |
| DESIGNATION\*\*: | |
| EMAIL: | |
| AUTHORISED SIGNATURE:  DATE: DD/MM/YYYY | |
| **COUNTRY SENIOR MANAGEMENT (excluding HR)** | |
| NAME OF AUTHORISED SIGNATORY: (Dr/Mr/Ms/Mrs)\* | |
| DESIGNATION^: | |
| EMAIL: | |
| AUTHORISED SIGNATURE:  DATE: DD/MM/YYYY | |
| CONTACT PERSON: (Dr/Mr/Ms/Mrs)\* | |
| DESIGNATION: | EMAIL: |
| PHONE NUMBER: | FAX NUMBER: |

\*Delete where applicable

\*\*Authorised signatory should be at least a Department Head level or equivalent

^Authorised signatory should be a member of the financial institution’s senior management (non-HR)